

॥ श्रीमत्कुञ्जबिहारिणे नमः ॥

GWB

Dedicated to

H.N.A.M.E-I.

H.K.A.K.

TAXMANN'S e-FILING OF INCOME TAX RETURNS WITH TAX COMPUTATION



[INCOME TAX RETURNS & TAX AUDIT REPORTS]

- ◆ Computation of income under different heads of income, *i.e.*, Salary, House property, Business or profession, Capital gains and Other sources
- ◆ Relief under section 89
- ◆ Auto computation under sections 80G, 111A
- ◆ Auto adjustment of losses & transfer thereof in Schedules CYLA/BFLA/ CFL
- ◆ Computation of interest under sections 234A, 234B & 234C
- ◆ Facility to auto generate Forms 3CA to 3CD
- ◆ Computation of book profits & MAT
- ◆ Instant location & solution to validation errors
- ◆ Facility to generate paper returns
- ◆ Facility to import master data from any software generated XML
- ◆ Auto transfer of data from one column to other column of same or different schedules
- ◆ Facility to Import Master Data

Dr. Vinod K. Singhania

ASSESSMENT YEAR
2010-11

● **With Live updates
till 31-3-2011**

● **Unlimited Returns**

**Multi-user edition also
available with client-
server mechanism**

WELCOME TO TAXMANN'S e-FILING OF INCOME TAX RETURNS WITH TAX COMPUTATION Assessment year 2010-11



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Phone : +91-11-45562222 Fax : +91-11-45562223

Regd. Office :

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TAXMANN'S e-FILING OF INCOME TAX RETURNS WITH TAX COMPUTATION



SYSTEM REQUIREMENTS

SOFTWARE AND HARDWARE

PC Processor	: 1.5 GHz or higher
Operating system	: Windows XP/Windows 2000/ Windows Vista
RAM	: 512 MB or higher (Recommended 1 GB or higher)
CD ROM Drive	: 24X or more
Hard drive space required	: 300 MB

SYSTEM SETTING

For better execution, your system settings should be as follows :

Regional setting	: English (United States)
Resolution	: 1024 by 768 pixels
Color	: High Colors 16/24 Bit
Date setting	: dd/mm/yyyy (Go to Control Panel > Regional Settings > Date > Short date style) and date separator should be - /

CUSTOMER CARE CENTRE

Delhi : 59/32, New Rohtak Road, New Delhi-110005
Phone : +91-11-45562222
Fax : +91-11-45562223
email : sales@taxmann.com
SMS : 'Taxmann' to 56161
Live helpline/chat at www.taxmann.com

Mumbai : 35, Bodke Building, MG Road, Mulund West,
Mumbai - 400 050
Tel. : 91-22-25934807, 32516684,
32024807, 25644807
email : sales.mumbai@taxmann.com

TAXMANN'S e-FILING OF INCOME TAX RETURNS WITH TAX COMPUTATION

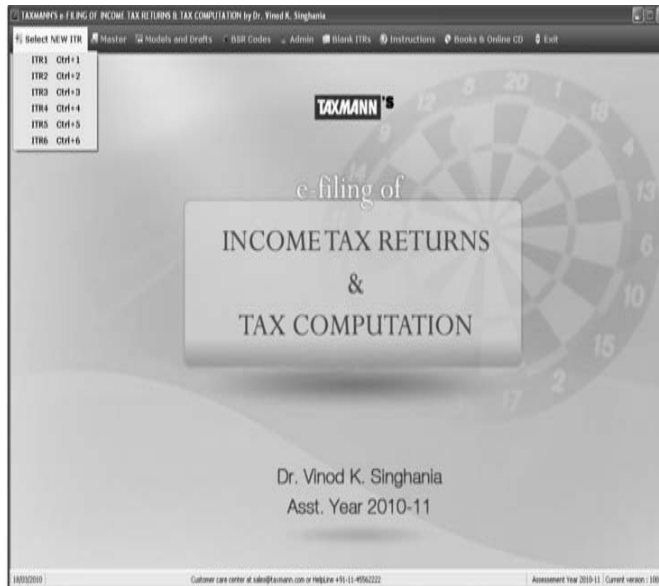


	<i>Page No.</i>		<i>Page No.</i>
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SELECTION OF ITR FORMS

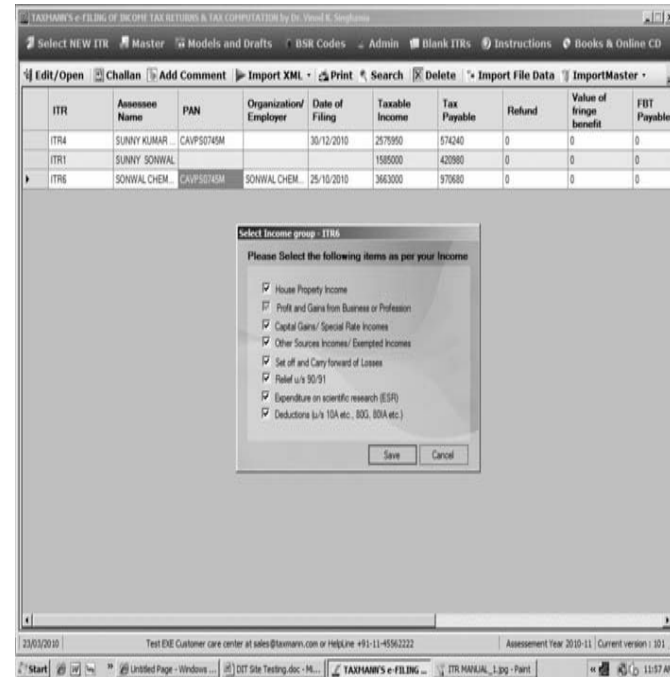
Please select the applicable ITR forms which you wish to file, from the button “**Select New ITR**”.

On clicking the said button following screen will appear :



SELECTION OF INCOMES

Please select the incomes for computation thereof.



On selection of the ITR Form following screen will appear :

TAXMANN'S e-FILING OF INCOME TAX RETURNS & TAX COMPUTATION by Dr. Vinod K. Singhania (ITR-1)

Select NEW ITR | Master | Manuals and Drafts | BBR Codes | Admin | Blank ITRs | Instructions | Books & Online CD | Exit

Previous Button | Next Button | Validate/Generate eReturns | Generate Physical ITR | Computation Details Income/Tax | Challan | Save | Close

General Details (Part A- GEN) [Previous] [Next]

*Mandatory Fields: Please do not enter special characters (., /) etc in amount fields. Enter date in dd/mm/yyyy format.

FORM ITR-1 Assessment Year **2010-11**
INDIAN INCOME TAX RETURN
 (For Individuals having Income from Salary/ Pension/ Family Pension and Interest)

PERSONAL INFORMATION

Name: First Name, Middle Name, Last Name

Father Name: _____

Date of Birth (DD/MM/YYYY): _____ PAN: _____ (Get PAN)

Flat/Door/Block No.: _____ Area/Locality: _____

Road/Street/Poor Office: _____ State: _____

Town/City/District: _____ Pin Code: _____ (STD Code) Telephone Number: _____

Email Address: _____ Residential Status: **RESIDENT** (Select Status)

Employer Category: Other Sex: Male Female

180302010 | Customer care center at sales@taxmann.com or Helpline +91-11-4562222 | Assessment Year 2010-11 | Current version: 1.00

KNOW YOUR RESIDENTIAL STATUS

On clicking the button “**Select Status**” the screen given below will appear, provide the inputs and check your residential status.

TAXMANN'S e-FILING OF INCOME TAX RETURNS & TAX COMPUTATION by Dr. Vinod K. Singhania (ITR-4)

Select NEW ITR | Master | Manuals and Drafts | BBR Codes | Admin | Blank ITRs | Instructions | Books & Online CD | Exit

Previous Button | Next Button | Validate/Generate eReturns | Generate Physical ITR | Computation Details Income/Tax | Challan | Form: ITR-4, ITR-5 & ITR-6 | Save | Close

General Details (Part A- GEN) [Previous] [Next]

*Mandatory Fields: Please do not enter special characters (., /) etc in amount fields. Enter date in dd/mm/yyyy format.

FORM ITR-4 Assessment Year **2010-11**
INDIAN INCOME TAX RETURN
 (For Individuals and HUFs having income from proprietorship business or profession)

PERSONAL INFORMATION

Name: First Name, Middle Name, Last Name

Father's Name: _____

Permanent Account Number (PAN): _____ (Get PAN)

Sex: Male Female HUF

Residential Status: **RESIDENT**

Flat/Door/Block No.: _____

Road/Street/Poor Office: _____

Town/City/District: _____

Pin Code: _____

Email Address: _____

Select Options

Individual | Hindu, Undivided Family

You are an Indian citizen, leaving India during 2009-10 for the purpose of employment or leaving India as a member of an Indian ship.

You are an Indian citizen or a person of Indian origin, come to India on a visit.

You are any other individual.

You are in India during 2009-10 for 182 days or more.

You are resident in India for at least 2 years during April 1, 1990 and March 31, 2009.

You are in India for 730 days or more during April 1, 2002 to March 31, 2009.

OK | Cancel

180302010 | Customer care center at sales@taxmann.com or Helpline +91-11-4562222 | Assessment Year 2010-11 | Current version: 1.00

COMPUTATION OF TAXABLE ALLOWANCES, PERQUISITES, ETC.

Please click on “**Compute**” button and provide requisite details and get the taxable salary chargeable under the head “Salaries”.

On clicking the said button following screen will appear :

Different terms of salary	Expenditure by employers	Amount taxable in the hands of employees
(a)	(b)	(c) (d)
37 Rent free furnished house		15000
37.1 House not owned by employer - what is the amount of rent paid by employer		12000
37.2 House owned by employer and population exceeding 25 lakh		
37.3 House owned by employer and population between 10 lakh - 25 lakh		
37.4 House owned by employer and population up to 10 lakh		
37.5 Perquisite value		
38 Tax, electricity or water supply	25000	25000
39 Facilities facility to employee's children	20000	20000
40 Computer, garden, maintenance or personal attendant	15000	15000
41 Employer's obligation not to employ	10000	10000
42 Interest free concessional loan (give only value of concessional)	15000	15000
43 Providing use of computer/ laptop/telephone	10000	0
44 Providing use of any other movable asset (give only value of movable)	15000	15000

COMPUTATION OF INCOME CHARGEABLE UNDER THE HEAD “INCOME FROM HOUSE PROPERTY”

Please click on “**Compute**” button and provide requisite details and get the income chargeable under the head “Income from house property”.

On clicking the said button following screen will appear :

Sl No	Address of property	Town/City	State	Pin code (6 Digits)	Name of Tenant	Annual lettable value rent receivable	Tax paid to local authority	Total (a-d)
1						20000	0	20000
2						25000	0	25000
3						25000	25000	0
4						0	0	0
5						0	0	0
6						0	0	0
7						0	0	0
8						0	0	0
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10						0	0	0
11						0	0	0
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96						0	0	0
97						0	0	0
98						0	0	0
99						0	0	0
100						0	0	0

COMPUTATION OF SHORT TERM AS WELL AS LONG TERM CAPITAL GAIN

Please click on “**Compute**” button and provide the requisite detail and get the income chargeable under the head “Income from capital gains”.

On clicking the said button following screen will appear :

Sl.NO	Description	Description #	Description #
(i)	Buying rate of foreign currency when the asset was purchased.	60.0000	
(ii)	Selling rate of foreign currency when the asset was purchased.	50.0000	
(iii)	Buying rate of foreign currency when the asset was transferred.	55.0000	
(iv)	Selling rate of foreign currency when the asset was transferred.	45.0000	
(v)	Sale consideration in Indian currency.	200000	
(vi)	Cost of acquisition in Indian currency.	100000	
(vii)	Expenditure incidental to transfer in Indian currency.	50000	
(viii)	Date of transfer.	30/09/2004	
(ix)	Computation Sheet Indian currency		
(x)	1 Sale consideration	200000	
	2 Less: Cost of acquisition	100000	
	3 Less: Incidental expenditure	50000	
	4 Capital gain	45000	0
(xi)	Computation Sheet Foreign currency		
(xii)	1 Sale consideration	4000	
	2 Less: Cost of acquisition	1818.18	0
(xiii)			
	TOTAL		00000

CALCULATION OF ALLOWABLE DEPRECIATION

Please click on “**Compute**” button and provide the requisite detail and get the allowable depreciation and auto transfer thereof in Schedules DFP, DCG accordingly.

On clicking the said button following screen will appear :

S.No	Description	Real rate	Amount	Amount on which additional depreciation is to be claimed
1	Block of assets			
2	Written down value on the last date of the previous year			
3	4 Addition for a period of 180 days or more in the previous year		25000	25000
4	5 Addition for a period of 180 days or more in the previous year		25000	25000
5	6 Amount on which depreciation during the previous year out of 3 or 4		10000	
6	7 Addition for a period of less than 180 days in the previous year		15000	
7	8 Consideration in other valuation during the year out of 7		2000	2000
8	9 Amount on which depreciation at half rate to be allowed (7+8)		17000	
9	10 Depreciation on full rate to be allowed (7+8)		17000	
10	11 Depreciation on full rate		17000	
11	12 Depreciation on full rate		17000	
12	13 Additional depreciation		17000	
13	14 Total depreciation (10+11+12+13)		68000	
14	15 Additional depreciation, if any, on 7-15		15000	
15	16 Total depreciation (10+11+12+13+15)		83000	
16	17 Capital gain/loss under section 50 (5+3+4-7-15)		17000	
17	18 Written down value on the last day of previous year		25000	
18	19 Capital gain/loss under section 50 (5+3+4-7-15)		17000	

COMPUTATION OF BOOK PROFITS

Computation of book profit and maximum remuneration which is deductible as per section 40(b), amount which deductible/not deductible on account of remuneration and auto transfer thereof.

Please click on “**Compute**” button to get the result, on clicking said button following screen will appear :

The screenshot shows the 'COMPUTATION OF BOOK PROFITS' software interface. The main window is titled 'TAXMANN'S e-FILING OF INCOME TAX RETURNS & TAX COMPUTATION by Dr. Vinod K. Singhania [ITR - summary screen]'. The 'General Details (Part A - GA)' section is active, showing fields for 'Compute', 'Validate/Generate e-returns', and 'Generate Physical ITR'. A 'Compute' dialog box is open, displaying instructions for computing book profit and maximum remuneration. It includes steps for calculating book profit based on remuneration and interest, and a table for computing maximum remuneration under section 40(b).

COMPUTATION OF ACCRUED INTEREST ON NSC

Computation of allowable deduction under Chapter VIA including allowable total deductible deductions under sections 80C, 80CCC, 80CCD and calculation of accrued interest on NSC purchased in earlier years.

On clicking “**Compute**” button following screen will appear :

The screenshot shows the 'COMPUTATION OF ACCRUED INTEREST ON NSC' software interface. The main window is titled 'TAXMANN'S e-FILING OF INCOME TAX RETURNS & TAX COMPUTATION by Dr. Vinod K. Singhania [ITR - summary screen]'. The 'Deduction under Chapter VIA' section is active, showing fields for 'Compute', 'Validate/Generate e-returns', and 'Generate Physical ITR'. A 'Deduction under section 80C' dialog box is open, displaying a table for calculating accrued interest on NSC. The table has columns for 'Item No', 'Date of purchase', 'Amount of investment', and 'Interest'. The 'Total Deduction' field is highlighted.

Item No	Date of purchase	Amount of investment	Interest
1.	01 Apr 2004 to 31 Mar 2004	50000	1000
2.	01 Apr 2004 to 31 Mar 2005	40000	1000
3.	01 Apr 2005 to 31 Mar 2006	70000	1000
4.	01 Apr 2006 to 31 Mar 2007	80000	1000
5.	01 Apr 2007 to 31 Mar 2008	90000	1000
6.	01 Apr 2008 to 31 Mar 2009	40000	1000
7.	01 Apr 2009 to 31 Mar 2010	50000	1000
8.	after 1 Apr 2010		
Total			10000

COMPUTATION OF INCOME-TAX, SURCHARGE, EDUCATION CESS AND MARGINAL RELIEF

Please click on “Compute” button to compute Income-tax, Surcharge, Education cess and Marginal relief.

On clicking the said button following screen will appear :

The screenshot shows the 'COMPUTATION OF TAX LIABILITY' window in the Taxmann e-Filing software. The window is titled 'CALCULATE TAX' and contains the following fields and values:

Field	Value
Total income	5129428
Net Agricultural Income	0
Income chargeable at Special rate	0
Tax on Special rate	0
Tax at normal rate	1442928
Tax payable on total income	1442928
Relief under section 89 E	0
Surcharge	0
Marginal relief	0
Education cess + DEDC	43285
Gross tax liability	1486211

At the bottom of the window, there are three checkboxes for default settings:

- (a) For default in furnishing the return (section 239A) []
- (b) For default in payment of advance tax (section 236B) []
- (c) For default of advance tax (section 236C) []

COMPUTATION OF RELIEF UNDER SECTION 89

The screenshot shows the 'Section 89' window in the Taxmann e-Filing software. The window displays a table for 'Data pertaining to earlier years' and a table for 'Computation of relief under section 89, when arrears pertaining to earlier years are received in the previous year 2009-10'.

Data pertaining to earlier years

	PY 2008-09 (AY 2009-10)	PY 2007-08 (AY 2008-09)	PY 2006-07 (AY 2007-08)	PY 2005-06 (AY 2006-07)
A. Total income (as per your return of income or assessment order)	300000	400000	500000	550000
B. Total tax (including SC, EC and SHEC) on A	120000	140000	150000	160000
C. (Any income which was taxed at special rates and included in A)	100000	150000	180000	200000
D. (Tax on C) (give only income tax)	15000	20000	25000	30000
E. Agricultural income (if it is more than Rs. 5,000)	40000	50000	60000	70000
F. Arrears of earlier years received during the previous year 2009-10 (give year wise break-up of taxable amount)	1200	1500	1800	2000

Computation of relief under section 89, when arrears pertaining to earlier years are received in the previous year 2009-10

	Receipt basis				Accrual basis					
	AY 2010-11	AY 2009-10	AY 2008-09	AY 2007-08	AY 2006-07	AY 2010-11	AY 2009-10	AY 2008-09	AY 2007-08	AY 2006-07
G. Total income	1950000	300000	400000	500000	550000	1579500	301200	401500	501800	552000
H. Tax	390885	120000	140000	150000	160000	388877	20724	55054	84191	99552

At the bottom of the window, there are three input fields for relief amounts:

- I. 960885
- J. 648398
- K. 312487

COMPUTATION OF INTEREST UNDER SECTIONS 234A, 234B AND 234C

Please provide the requisite detail and get the interests as per sections 234A, 234B and 234C.

On clicking “**Compute**” button following screen will appear :

The screenshot shows the 'Interest under section 234A' calculation window. The window title is 'Interest under section 234A'. The text inside reads: 'Interest under section 234A is applicable if return of income is submitted after the due date of July 31, 2009. Interest would be calculated on unpaid tax (i.e., tax minus advance tax minus TDS/FCI) for the period of default (a part of month is taken as one full month) at the rate of 1% per cent per month.' Below this text, there are several input fields and a table of calculations. The 'Due date of submission of return of income (d)' is set to 31/07/2010. The 'Date of payment of Self Assessment Tax/Date of filing Return' is set to 31/12/2010. The 'Period of default (in month)' is set to 6. The 'Depand tax' is 1480111. The 'Gross tax liability' is 1480111. The 'Less: Tax relief' is 0. The 'Less: Advance tax' is 0. The 'Less: TDS/FCI' is 0. The 'Balance' is 1480111. The 'Amount of interest under section 234A' is 74305. There is an 'OK' button at the bottom right of the window.

Interest under section 234A	74305
Income chargeable at Special Rate (SI)	59444
Estimated Income (EI)	54983
Details of Tax Deduction & Payment (TI)	188732

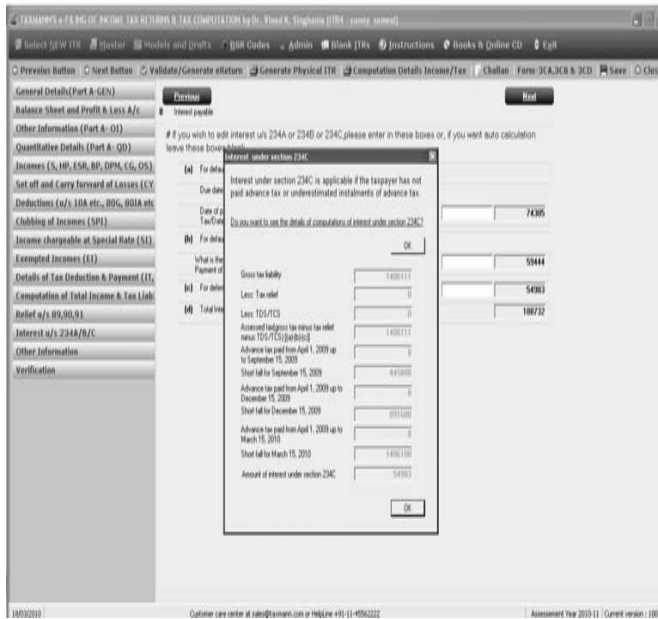
Computation of interest under section 234A if the return is submitted after the due date.

Computation of interest under section 234B if the taxpayer has not paid advance tax.

The screenshot shows the 'Interest under section 234B' calculation window. The window title is 'Interest under section 234B'. The text inside reads: 'Interest under section 234B is applicable if the taxpayer has not paid advance tax during April 1, 2009 and March 31, 2010. If assessed tax is Rs. 10,000 or more, interest under section 234B is also applicable if advance tax paid during April 1, 2009 and March 31, 2010 is less than 90 per cent of assessed tax. However, section 234B is not applicable, if assessed tax is less than Rs. 10,000. Interest would be calculated on unpaid tax (i.e., tax minus TDS/FCI minus advance tax) for the period of default (a part of month is taken as one full month) at the rate of 1% per cent per month. It will be calculated from April 1, 2010 till the date of completion of assessment. Since date of completion of assessment is not known at the time of submission of return of income, interest would be calculated for the purpose of submission of return of income on the assumption that the date of submission of return of income is the date of assessment. However, unpaid tax will be calculated on the basis of return of income.' Below this text, there are several input fields and a table of calculations. The 'Interest under section 234B' is 59444. The 'Income chargeable at Special Rate (SI)' is 59444. The 'Estimated Income (EI)' is 54983. The 'Details of Tax Deduction & Payment (TI)' is 188732. The 'Relief u/s 89,90,91' is 0. The 'Interest u/s 234A/B/C' is 118732. There is an 'OK' button at the bottom right of the window.

Interest under section 234B	59444
Income chargeable at Special Rate (SI)	59444
Estimated Income (EI)	54983
Details of Tax Deduction & Payment (TI)	188732

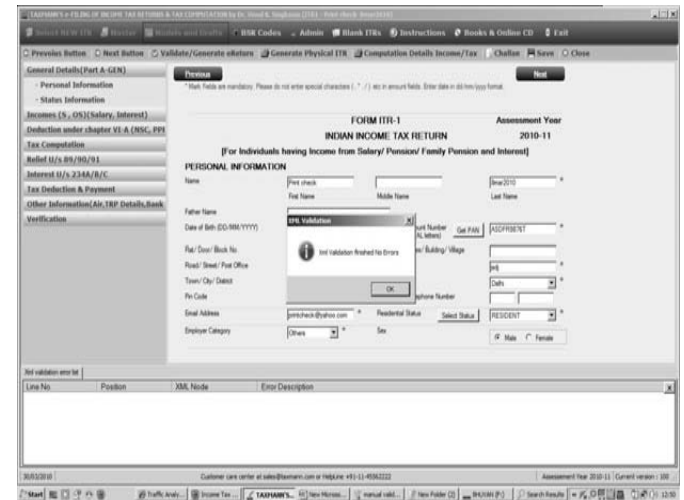
Computation of interest under section 234C if the taxpayer has not paid advance tax or under-estimated instalments of advance tax.



GENERATION AND VALIDATION OF XML FILES

When your return is filled up please first click on “Save” button and then click on “Validate/Generate” button. If there is any error in XML file it will display those errors.

You can locate and rectify these errors by clicking on these errors. Please rectify these errors, save the validated XML file and then upload it on www.incometaxindiaefiling.gov.in



GENERATION OF CHALLAN

You can print self assessment challan as per following steps -

Step 1 - Click on “Master” button and select the assessee.

Step 2 - Click on “Challan” button and fill the general details and then click on “Print” button.

Step 3 - Take print out of Challan to deposit the Tax.

The screenshot displays the 'TAXMANN'S e-FILING OF INCOME TAX RETURNS & TAX COMPUTATION' software interface. The window title is 'TAXMANN'S e-FILING OF INCOME TAX RETURNS & TAX COMPUTATION by Dr. Vinod K. Singhania (ITR4 - sunny_sowal)'. The interface includes a menu bar with options like 'Select NEW ITR', 'Master', 'Models and Drafts', 'BSR Codes', 'Admin', 'Blank ITRs', 'Instructions', 'Books & Online CD', and 'Egit'. Below the menu bar are buttons for 'Print', 'Blank Challan', 'ePayment', and 'Close'. The main form is titled 'Single Copy (to be sent to the ZAO)' and contains the following sections:

- CHALLAN NO./ITNS 280**: A field for the challan number.
- Tax Applicable (Tick Only)**: Checkboxes for '(0020) INCOME-TAX ON COMPANIES (CORPORATION TAX)' (checked) and '(0021) INCOME TAX OTHER THAN COMPANIES'.
- Asstt. Year**: A grid for selecting the assessment year (e.g., 2010-11).
- Permanent Account Number**: A grid for entering the PAN.
- Complete Address with City State**: A grid for entering the address.
- Tel No.** and **Pin**: Fields for telephone number and PIN code.
- Type of Payment (Tick One)**: Checkboxes for 'Advance Tax (100)', 'Self Assessment tax (300)', 'Tax on Regular Assessment (400)', 'Surtax (102)', and 'Tax on Distributed Profits of Domestic Companies (106) / Tax on Distributed Income to Unit Holders (107)'.
- DETAILS OF PAYMENT**: A table for entering payment details in Rs. only. The 'Income Tax' row is filled with '1674840'. Other rows include Surcharge, Education Cess + SHEC, Interest, Penalty, Others, and Total.
- FOR USE IN RECEIVING BANK**: A section for 'Debit to A/c / Cheque credited on' and 'SPACE FOR BANK SEAL'.
- Total (in words)**: A grid for entering the total amount in words.
- Payment Method**: A table with columns for CRORES, LACS, THOUSANDS, HUNDREDS, TENS, and UNITS.
- Paid in Cash /Debit to A/c / Cheque No.** and **Dated**: Fields for payment method and date.
- Drawn on**: A field for the bank name.

At the bottom of the window, the footer contains: '18/03/2010 | Customer care center at sales@taxmann.com or HelpLine +91-11-45562222 | Assessment Year 2010-11 | Current version : 100'.

